

Facilities Report February 2019

Current Projects:

- Working on a cost analysis just for lighting in staff areas and exhibit spaces. I will be doing it for one day and then one for a whole month. I am using excel to gather the information.
- Building new book shelves out wooden pallets for the gift store.
- Continue covering the front desk as needed for lunches and when they call in sick.
- The Three animals are packed and ready to go to the Clare visitor center.
- Cost to put the Alpena Flyer on jack stands will also have to have the mirror cut.

Avenue shops:

Church:

- The work in the church stopped in October with the window and wall paper not completed. We do have some of his tools in the church, so he should be back in the spring. When I Talked to the secretary, they had us on the list to complete but did not know when they would be here. I asked to have it completed before June 29th for Log Cabin Day. I called on January 4th, 2019.
- The estimate from Bliss Painting to repair the front of the church is \$ 7,692.00

Other bids,

JenDel Home Improvements LLC. Sand and paint \$ 3,250.00

C & E Painting and Remodeling scrape and paint \$ 1,825.00

Alpena Maintenance Service Scrape and paint \$ 590.00

Sable would not do it unless we got all new cedar siding.

School

- There are two cracked windows, I will replace them in the spring. Along with some touch up paint.

Bank:

Cabin:

Grounds Care:

- The Boat house has been doing a wonderful job at keeping the parking lot cleared of snow before we arrive in the morning February is not looking any better for snow fall. we have lost a few parking spots out front, but we only have four more weeks of winter, I hope.

Soulucient security

- Jim and I decided to table this because Total fire approached us about their new service of monitoring security systems. they will be setting up a time and come and do a walkthrough of the building. At that point we can discuss our options. We already do business with them for our fire system, so this could benefit us as to moving into one

Gift Store:

- Katrina has started to compile an order for the store we are going to try and do one big order now. Then if need be, we can do a smaller order later in the year.
- Grace is responsible for the table just outside the office door. She will change it up every Friday. She is also looking into staff shirts.
- We are looking at a place that is called Puzzles That Rock. This company is strictly Michigan based and they have more puzzles that fit our visitor's needs.

Up Coming Yearly test

- Our CSD-1 test is due March 1st, 2019 for the boiler system. They charge
- \$ 70.00 an hour
- The state elevator inspector came on 10/4/2018 next visit will be on 10/4/2019
- Annual fire sprinkler test 12-2019

Thank you,

Matt Klimczak